

Peterborough Figure Skating Club
Board Meeting
August 17, 2011
Minutes

Present: Diane Sargent, Kim Morello, Hallie Atter, Cindy Mein-Moloney, Jennifer Campbell, Christine Mulders, Catherine Pede (guest), Lara Oosting (Region One Rep.), Lori French (Test judge), Arlene Godby, Barry Morrison, Bev Quinn, Brigitte MacKey, Kim Wilson, Bonnie Porter, Judy Bates, Karen Bulger, Troy Hockley, Niquel Pataki, Janice Haig

Regrets: Sharon Black (guest), Marg Hadley (Coach rep for Region 1)

1. Welcome:

Diane Sargent opened the meeting at 6:15pm and welcomed the members, guests and coaches.

2. Minutes of August 3, 2011:

The minutes of August 3, 2011 were reviewed. A motion to accept the minutes as presented was made by Hallie Atter and seconded by Kim Morello. All in favour.

3.0 Reports:

President Report:

Diane Sargent introduced all the board members and had each member give a brief description of their duties for the 2011/2012 skating season.

Diane presented the binder that contains all of the minutes, motions, handouts and financial reports for all board meetings to date. The coaches were informed that this binder will be kept in the office at the Memorial Centre and will be available for them to view at all times.

Diane informed the coaches that they will be given an overview of all the meetings. Cindy will make sure that all coaches are informed.

Diane announced that there will be limited access for a few weeks to the website due to the change of the subscriber.

The rule and etiquette information package has been updated and reviewed by Cindy and will be available to skaters at registration.

Diane asked the coaches if they could notify the board of a guest skater at least twenty four hours in advance. The price for guest skaters will be established once the final winter registration amount is set.

Diane informed the coaches that she is the Intermediate representative and Christine Mulders is the Senior representative.

There will be office hours at the Memorial Centre for a half hour before each session for any questions or concerns that may arise.

After a phone conversation with Marg Hadley, the coach's rep for PFSC's region, coaches have been recommended to give parents and skaters an outline of their fees.

A sign up sheet was displayed at the back of the room for volunteers to sign up for the Doors Open event held on September 24, 2011 at the Memorial Centre.

Diane handed out a file folder to all of the PFSC coaches. This folder contained information for the upcoming skating season. Coaches have been asked to provide proof of their first aid training and Skate Canada membership renewal. The coach's contract was not completed in time for the meeting, due to the delay of the lawyer review, but will soon be ready for the coaches. Diane explained to the coaches that there will be a clause added to the contract that describes the required volunteer time that each coach must fulfill.

Diane presented the information found in the yellow binder, the PFSC manual that will be available to all coaches at the ice level. This is the binder that will have all ice contracts, board member contact information, competition dates, an injury section with accident/incident reports (Cathy Pede is going to work on developing this section), and skater information.

Finalizing the Winter School schedule:

After distributing a list of returning skaters for the winter session to the coaches, (Diane, Hallie and Cindy divided the skaters into groups based on their levels and tests completed) a decision was needed to finalize the details of the PFSC winter school prior to registration. The skaters were divided into three groups and they were named Canskate, Starskate 1 and Starskate 2. Diane displayed five possible options for how the ice time could be allocated for the different sessions. The coaches were then given an opportunity to discuss, think about and vote on the options that they would prefer. The coaches voted and the majority agreed to the following for the 2011/2012 winter schedule:

Mondays: Canskate Advanced;
6:10 - 6:30 Stroking
6:30 - 7:00 Group Lesson
7:00 - 7:15 Free time/Private lesson
7:15pm Leave ice

Starskate 1:
6:10 - 6:30 Stroking
6:30 - 7:30 Freeskate/Dance/Skills
7:30pm Leave ice

Starskate 2:
7:40 - 7:55 Stroking
7:55 - 9:00 Freeskate/Dance/Skills

Tuesdays: Canskate: 6:00 - 7:00pm
Open: 7:00 - 8:00pm

Wednesdays: Starskate 1:
6:10 - 7:20 Freeskate/Dance/Skills
7:20 - 7:40 Stroking

Wednesdays: Starskate 2:
7:20 – 7:40 Stroking
Flood
7:50 – 9:00 Freeskate/Dance/Skills

Sundays: to be determined once numbers are established.

A motion was made by Diane Sargent to accept the above schedule for the winter session as voted on by the coaches. Seconded by Cindy Mein-Moloney. All in favour.

The phone line in the office at the Memorial Centre has been cancelled. This will save the club \$900/year.

Diane announced the date for the Christmas party for board members and coaches on November 17, 2011.

Music Chair:

Cathy presented the pink box to the coaches and explained the contents that will be found in this box. There will be one updated first aid kit (the other two found in the box will be placed in the office), the music, a microphone and a green binder. The green binder will have a skater's play list, calendar with theme days, a music schedule (parents that are playing music), and a Skate Canada rule book. There will also be a section in the binder delegated to reporting injuries. All injuries must be recorded in this section.

Music:

Discussion: Cathy presented and asked the coaches for their advice on possible options that she has been researching in lieu of the present CD player and scratched CDs. A new laptop would be too expensive, new CD players do not have the cables that are required to connect to the audio system at the arena and there has been problems with the volume level with ipods in the past.

Action: To continue to use the present CD player for Fall School and use the laptop from the skating office to download the dance music.

Treasurer Report:

Nothing to report.

Secretary:

Nothing to report.

Coaching Rep:

From the list of returning skaters that coaches gave Cindy for the 2011/12 skating season, she was able to equally divide these skaters into three new groups based on their level and tests completed.

Carnival Chair:

Kim Morello presented the carnival date and time to the coaches. The carnival will take place on Sunday April 1, 2012 from 1 to 3pm. The club has the ice booked from 12 to 4pm.

Kim presented possible themes for the show to the coaches and asked for their input on the ideas.

Carnival costs and practice times:

Discussion: The board agrees that all PFSC members will be involved in the carnival and continue to discuss how to implement carnival fees. Coaches were suggesting that blending extra costs required should be part of the initial registration.

Kim has been working on a schedule to incorporate carnival practice time during regular lesson time for the Canskate group and stroking time for Starskate 1 and 2.

Action: Once the test days have been finalized, Kim will complete a practice schedule for the carnival.

Test Chair:

Hallie Atter handed out a proposed Test Day schedule for Region 1/Group 5 to all members and coaches to discuss and review. Once Hallie has confirmation from Havelock on whether they intend to keep their High test day on March 9th then the board will be able to make a final decision on the High/Low test day.

There will be new test sheets for this skating season and Hallie will have copies for the coaches and board members as soon as they are available.

Media Chair:

To continue to help increase the profile of the club, Hallie has been developing a member handbook that will be available for all PFSC families. A draft has been forwarded to all board members to review and the coaches have also been asked to review the handbook prior to distributing at registration.

Competition Chair:

Nothing to report.

Fundraising Chair:

Nothing to report.

Region 1 Rep (Lara Oosting):

Long-Term Athlete Development (LTAD) program:

Reason for implementation: After reviewing Canadian skater's basic stroking, foot movement and speed, Skate Canada has invested a lot of time and money into having this program development and fully implemented into all clubs by 2014. Compared to other countries, Canadian skaters are weak in the development of these areas.

LTAD goals:

Skate Canada believes that the program will be more encouraging for children to remain in the sport of skating longer.

It is designed to be more affordable for parents.

To help gap the transition from group lessons only to an entire time of private lessons and practicing independently.

To discourage coaches from moving their skaters inappropriately (either too quickly or holding them back intentionally)

Overview of the setup on the ice during the “learn to skate” levels of the LTAD program: There is a fast track around the perimeter of the ice surface (on the ice), stations in the middle where the skaters move from coach to coach during the session and a “fun-zone” at the one end of the ice surface.

There will be a badge system that has been designed to have one element incorporated into three badge levels. At each level the skater will have to be successful at completing a more difficult component of the element.

Feedback from areas that are testing the LTAD program:

Parents are seeing their children move more along the ice surface.

Coaches that are presently teaching this new program enjoy the program once it is set up and the skaters are use to the new system. It required a lot of time and effort for the initial set up.

This program is only designed for the present Canskate levels 1 to 5 thus far.

Interclub changes:

The interclub for this season will be held in Minden Ontario the weekend of March 3, 2012.

The competition will be concentrating more on elements and it will either be judged by a judge or the coaches (yet to be determined) and the skaters will receive a report card.

The report card will tell the parent if their child is at a gold, silver or bronze level with their elements and an explanation of why they received that level.

There will still be some “fun” events and overall club winners but they will not have solos.

General information:

Any feedback that coaches may have can forward them to their coaching rep for their region, Marg Hadley.

Mandatory helmets (CSA approved hockey helmets) for all skaters up to and including Stage 5.

Skate Canada is working on having new music for dances.

Due to the lack of male dancers, they may bring in more dance solos.

There will be a new, double sided test sheet.

Club coaches may start moving their skaters up based on their progress.

Skate Canada is hiring a coach consultant.

Skate Canada is recognizing more that different clubs have different needs based on their skaters.

For more information on the changes and LTAD program visit the Skate Canada website.

Next meeting: Wednesday September 14, 2011

Moved by Hallie Atter to adjourn meeting

Seconded by Kim Morello

Adjourned: 10:00pm